

Minutes of the SWTX Emmaus General Board Meeting

January 22, 2011

Oxford United Methodist Church, San Antonio TX

The following Executive Committee members were not in attendance: Rev. George Bradley ASD; Bob Spickelmier, Ex Officio Member, Rev. David Seilheimer, SWTC staff liaison

The following 4DG did not have a representative in attendance: Fredericksburg, Living Waters, Llano Uplift, Simply Emmausing

Guests: Greg Engroff, Upper Room International Lay Director; Laura Rhodes, Site Committee Chair

Worship began at 8:40 AM and was led by Rev. Carl Westbrook.
Kathy Shaw called the meeting to order at 9:37 AM.

Lay Director's Report – Kathy Shaw

- Greg Engroff introduced
- Letter of Covenant between SWTX Emmaus Community and Upper Room signed. FDGs sign covenant with SWTX Emmaus and SWTX Emmaus signs letter of covenant with Upper Room.
- Prayer Vigil and Board Rep Reports. Not all were submitted with Walk Close Out information, but improvement over past. PV reports and CCLI reports are due week after the Walk. PVs need to be received by the PV Coordinator at least 2 weeks before the Walk. Living Waters was applauded for getting all PV completed and returned on time. Report updated in April 2010.
 - Board Reps are to discuss with their respective boards a plan of action which should be taken to improve the return rate
 - Prayer Vigils are found on the website to download for every Walk. The times assigned a FDG are the same for every Walk. PV Coordinator changes must be sent to Adrian Gonzales AGonzales@umcswtx.org
 - Walks cannot begin without all times on pv filled. The pv begins at 6 pm. Sponsors Hr. is too late to complete PV
 - The PV Report History was compiled from the Walk Close Out information submitted.
 - Far right numbers are the yearly total of PV turned in late and not received.
 - PV Coordinators may change in June and updated in July. If prayer vigils are printed for entire year, the name and contact information for the PV coordinator needs to be checked for accuracy.

Spiritual Director's Report - Rev. Barbara Dyke

- Changes to 2011 Walk Spiritual Leadership
 - Walk 1625 Chris Carrier replaces Steve Smothers
- The following Walk SD are not approved; deficiencies listed must be met before approved as Walk SD
 - Walk 1606 Ken Sellers needs to complete an application and attend W/FLT. He is running out of time and will be replaced or the walk canceled.
 - Walk 1635 Rusty Freeman needs to submit application and attend W/FLT.
 - Walk 1643 Sue White needs training and to submit an application
 - SD and ASD lists indicate clergy eligible to serve. Service is a privilege not a right. FDG need to hold clergy accountable to follow the Emmaus model and submit to theology in model.
 - Applications are on the website and should be updated when information changes.
 - Highlighted clergy on 2011 Walk schedule shows deficiency which must be met before eligible to serve.
 - Walk SD previously must have attended at least two complete weekends, Thursday through Sunday and give two different grace talks. Four - half walks do not meet qualification.
 - Walk SD are encouraged to have an ASD with sacramental authority to replace the SD if leaves the Walk. The Board Rep should include in BR report if a SD leaves the Walk

Secretary's Report - Chrissie Smith

- Minutes accepted as presented (Scott Gresham/Tom Butler).

Treasurer's Report – Sharon Garrison

- All but one Walk has closed out. A small loss is anticipated after Walk close out.
- \$48.00 for Walk background checks for caregivers.
- Board Discretionary Fund – Executive Board travel to assist FDG and WFLT.
- Take all Budget suggestions to Rev. David Seilheimer.
- Ask Rev. Seilheimer about ELTS training.
- Increase in Supply Expenses is due to wood crosses are sent to pilgrims and team members. FDG are reimbursed for returned crosses.
- The treasurer's report was accepted noting items which need to be clarified (Ann Rossi/Rev. Sheldon Johnson).
- Today's offering totaled \$336.00. \$50.00 given to Oxford and \$286.00 given to The Gift.

Chrysalis Report - Cheryl Focht

- Chrysalis lanyards will be made with Mexicana yarn.
- Chrysalis is a standing committee on the Emmaus Executive Committee with voice and vote. FDG Boards should have Chrysalis adult and youth representatives with voice and vote. Chrysalis - youth 15 – 18 years and Chrysalis Journey - college age – 26 years. Adults who have completed an approved 3-day event work Chrysalis weekends.
- Totals for 2010: 10 Flights, 218 butterflies; 311 teams with 529 (youth, adults, and clergy) were involved with Chrysalis.
- Flights are encouraged to use churches as Chrysalis sites to cut costs. If food stipend not wanted, registration fee is adjusted. Chrysalis encouraged Emmaus to hold Walks in churches.
- Chrysalis's profit in 2010- approximately \$200.00.
- NSG should mail fees to Adrian not Emmaus Treasurer.
- Annual Financial Reports due February 11, 2011.

ALD Report – Russell Ehrlich

- Slate of officers present by the Nominations Committee
 - LD: Russell Ehrlich
 - ALD: Sharon Garrison
 - Secretary: Cheryl Worley
 - Treasurer: Jim Pruitt
- No nominations were made from the floor. Additional nominations can be emailed to Russell Ehrlich rehrllich8@austin.rr.com. Nominees must agree to have name placed on ballot. Slate of officers voted on at the April Board meeting and term of office begins June 2011.
- 52 Walk requests were received for 2012. Sonshine and Hays Praise are considering sharing a Walk. Solid Rock is willing to partner with another FDG to host Walk. Walk LD are eligible to serve again but it is not recommended.
- Russell will coordinate dates of W/FLT with 2011-12 officers.
- Upper Room International - Greg Engroff
 - 1,796 people in SWTX Conference participated in Walks and Flights in 2010.
 - UR is focusing on forming relationships with communities around the world. UR Leadership development by Rev. Victor Perez and Greg Engroff empower regional, community, and FDG leaders by focusing on 3 Ls – Loving, Learning, Leading.
 - Every Board member and team member should be in a covenant group.
 - UR Leadership Training is held numerous times so that first year Board members can attend. Leadership Training is open to all.
 - In United States, 1548 people in 27 states and 1 US territory attended 699 Walks and 161 Chrysalis Flights and Journeys. This was a decrease in Walks (767) and an increase in Chrysalis (140). Greg Engroff gave additional 2010 statistics: 2653 new Emmausians; 4,801 Chrysalites; 3 new/restart Emmaus Groups; 9 new/restart Chrysalis groups; 1 international group. Greg Engroff reported on The Gift: \$5,000 given to Zimbabwe to conduct Walks in \$2008.
 - The Gift announcement is included in the pilgrims' closing packets. All money given to Gift goes to international communities to assist with Walks and Flights. For more information visit <http://www.upperroom.org/emmaus/>.
 - The UR website had 231,000 people searching for information about Emmaus and Chrysalis.
 - 2011 Leadership Development includes training on; servant leadership, Board of Directors, sponsorship, table dynamics, 3 day schedule for Emmaus and Chrysalis.
 - Movie shown on Thursday will be reviewed every 5 years
 - UR is testing a new event for retired persons who are mobile and living in retirement homes.
 - Rev. Victor Perez is retiring to spend time with family.

Registrar's Report - Adrian Gonzales

- 2011 Walk Schedule, 2nd half. Walk 1621 Gail Bridgeman replaces Jan Kullman as Board Rep for CBEC. Posted on website this week. 2nd half of 2011 Walk schedule was accepted (Ann Rossi/Gary Barr)
- Walk Bd Reps and LD must attend W/FLT 6-15 months prior to Walk. Several FDG mandate ALD attend. Very helpful for team members to attend.
- Camp Bayview new site for Valley
- Walks out of sequence due to date changes. Walk numbers not changed.
- 2010 Walk Close Out Report – Walk 1586 has not closed out. Walks expected to break even.
- Walk Comparison of 2010 to 2009 – Walks average 31 pilgrims and cancellations are down.
- 2012 Walk requests were received; now reviewing for holiday conflicts, and calling sites to reserve dates for Walks. FDG Board Rep notified if conflict with site before April Board meeting.

Site Committee Report – Laura Rhodes

- Site Committee, Laura Rhodes, Cheryl Focht, and Chrissie Smith, visited University Methodist, Coker Methodist, Bulverde Methodist, Latin America Bible Institute, Blueprint Ministries. Need to revisit LABI.
- The committee recommends adding Blueprint Ministries as an approved Emmaus site. Cannot book Flights in summer. FDG

using this site needs to reserve trailer. FDG encouraged scheduling an appointment for a site visit. Blueprint Ministry website shows unavailable dates. Aldersgate Methodist is in area. Expenses - \$125.00, site fee; \$50.00 Admin costs. Registration fee is set at \$175.00 and includes 8 meals Thursday through Sunday. Trailer usage fee, \$50.00, is a FDG expense and not included in registration fee. OST fee if not spending nite has not been determined. Insurance covered by conference. FDG needs to get certificate of insurance from conference and take to Walk.

- FDG Walks more than 6 months out encouraged to look at site. If FDG chooses to use Blueprint Ministry, book through Adrian Gonzales. Schedule site visit with DeeDee Sedgwick at Blueprint Ministry. (210) 533-2761 info@blueprintministry.com
- Any suggestions for the site committee to visit must be submitted in writing to Laura Rhodes.

Old Business – Kathy Shaw

- Recommended revisions to Policy & Procedures Manual. “Upper Room International recommends the proposed revision #3 read: Fourth Day Groups are composed of persons who have completed any 3-Day event recognized by the Roman Catholic Cursillo Movement International which currently included: The Episcopal Cursillo, Walk to Emmaus, Via de Cristo, Tres Dias, Kairos Prison Ministry, Presbyterian Pilgrimage, Chrysalis Journey and Chrysalis Flight.”
- First proposed change to P&P manual read and accepted (Jean Randall/Ann Rossi/2 dissenting votes).
- Second proposed change to P&P manual read and accepted (Scott Gresham/Sue Merret)
- Third proposed change as revised to P&P manual read and accepted. (Louise Wait/Russell Ehrlich)
- Pilgrims eligible to serve on Walk/Chrysalis teams. UR has a covenant with Roman Catholic Cursillo, the grandfather of all groups. They license groups to use their materials. Pilgrims from approved 3-Day programs are eligible to serve on Walks without asking them to be a pilgrim again. Lay team members must commit to one event and begin on the OST e.g. no back and forth on different events. Clergy can serve on other approved 3 day events e.g. Presbyterian pastor can serve on a Walk clergy team and continue to serve on the Presbyterian Pilgrimage or other events recognized by their denomination. (Ann Rossi/Carol Sessom).
- Chrysalis SD must first serve as a Chrysalis ASD.
- Emmaus/Chrysalis Cross given at cross ceremony. Conference must use same cross but is not required to use cross provided by UR. Cost of UR cross - \$3.50. The wood cross provided by UR breaks easily and the Conference is looking for a replacement. Options were viewed and discussed.
- It was recommended that SWTX Conference order pewter cross for Emmaus and Chrysalis from website and use this cross while actively pursuing a new design and particulars worked out with the artisan. The conference will seek obtaining a refund for the unused crosses from UR. (Joe Painter/Cheryl Focht)
- Recommended that if a refund cannot be obtained for unused crosses, that crosses would be donated to Zimbabwe. (Ann Rossi/Jean Randall)
- Recommended that at 2nd ALD be added to the Executive Committee as a staggered class. (Jim Anthony/Greg Ashby)
- Cheryl Worley was nominated for the 2nd ALD position and removed as the secretary nominee.
- Trailer usage fee is \$50.00 and groups using the trailer are responsible to restock. Usage fee covers tire replacement, license, insurance, etc. FDG signs an agreement to restock trailer.
- New pilgrim application is on website.
- Pat Miller and Carleen Alderman will do a training on Emmaus/Chrysalis relationships following the April 9 Emmaus Board meeting. All Emmaus and Chrysalis Board members are expected to attend, as well as anyone else who is interested. Snacks will be provided, or individuals can bring a sack lunch. Bd Reps asked to encourage other FDG members to attend.

Meeting was adjourned at 2 PM and Rev. Barbara Dyke closed with prayer.

Respectfully submitted,

Chrissie Smith,
Secretary

Addendum to General Bd Minutes

Greg Engroff informed Kathy Shaw that Emmaus/Chrysalis wood crosses can be returned for a refund of the purchase price. UR will contact Adrian Gonzales and give him the address to return the Emmaus and Chrysalis crosses that are on hand.

Greg Engroff has spoken with the San Antonio artisan who submitted a design for the metal cross and slight modifications are being made to the design. It is uncertain when these crosses will be available, and it is possible that a second order of crosses may have to be purchased from the company that made the original cross.