

Minutes of the SWTX Emmaus General Board Meeting

April 9, 2011

Oxford United Methodist Church, San Antonio TX

The following Executive Committee members were not in attendance: Rev. David Seilheimer - SWTC staff liaison, Cheryl Focht - Chrysalis LD, Ann Rossi – Chrysalis ALD

The following 4DG did not have a representative in attendance: Brush Country, Care Bexar, Greater Uvalde, Heart of Texas, Mason, Plumb Creek, Simply Emmausing, Son Shine, Springs of Life.

Worship began at 8:50 AM. The clown ministry led worship.
Kathy Shaw called the meeting to order at 9:17 AM.

Lay Director's Report – Kathy Shaw

- Prayer Vigil and Board Rep Reports
 - 4DG Prayer Vigil history for 2010. The history was based on PV Coordinator's report for Walk close out. Not all Walks included the report. A PV considered late if returned the week of the Walk. On-going problems with prayer vigils being returned by 4DG. The Board Rep is to take this on-going problem to their respective 4DG boards. Walk PV are on the web.
 - The 4DG Board Rep is to notify Adrian Gonzales immediately if the information on the prayer vigil is incorrect.
 - No Board Rep Report at this time
- End-of-Year Financial Reports
 - Report due date was February 11, 2011
 - 4DG must return end-of-year report by May 1, 2011. If not in registrar's office by May 1, loss of a Walk is possible.
- Key Emmaus/Chrysalis Dates

4DG must use required forms provided by the conference. *These forms are available as a handout at today's meeting. The required forms must be in Adrian Gonzales' office by July 8, 2011. Board Rep responsibility to be sure the 4DG uses these forms and are returned by the due date. Emails listing information will not be accepted. Scanned/faxed forms are acceptable.

 - *July 8 January through June Walk/Flight leadership due
 - *July 8 (2nd Fri.) 4DG/NSG leadership due
 - *July 8 (2nd Fri.) Emmaus Letter of Agreement (LOA) between SWTX Conference and Emmaus 4DG and Chrysalis due
 - July 9 W/FLT, San Antonio, site TBA. If interested in hosting, contact Kathy Shaw.
 - July 22 & 23 Committee and Board Meetings – Oxford UMC, San Antonio
 - Aug. 27 W/FLT at FUMC, San Angelo
 - Oct. 14 & 15, Committee and Board Meetings, Oxford UMC, San Antonio
 - Nov. 5 W/FLT Kingsville
 - Copies of changes in Walk manual are given at W/FLT
- Upper Room 4DG/NSG Leadership Training (Carlene Alderman)
 - No longer combining with W/FLT. Contact Carleen Alderman at cookie@hpcserv.com. Leadership Development Training is for Emmaus/Chrysalis Board members. All 4DG members are welcome. Time 8:30 AM – 3 PM. Will work on providing training closer to the Valley
 - June 4, Marble Falls, Marble Falls First Methodist
 - July 9, Beeville, site TBA
 - September 24, LaGrange, site TBA
 - November 12, San Angelo, site TBA
- Kathy Shaw reviewed SWTX 4DG areas handout. Changes should be sent to Adrian Gonzales

Spiritual Director's Report - Rev. Barbara Dyke

- Eligible Spiritual Directors list updated
- Walk/Flight clergy needing training updated
- Rev. George Bradley, new conference SD and Rev. Call Westbrook, Conference ASD, introduced
- Rev. Jean Reardon nominated for the 2nd ASD position
- Clergy need W/FLT once every 3 years. BR should be sure clergy have copies of Dying Moments liturgy.
- Copies of changes are given at W/FLT

Secretary's Report - Chrissie Smith

- Minutes accepted as presented (Scott Gresham/Heather Adair).

Treasurer's Report – Sharon Garrison

- Upper Room will reimburse Conference \$4,000.00 for returned wood crosses for lanyards
- \$139.00 offering collected. \$50.00 given to Oxford UMC and \$89.00 to UMCOR for Japan

Chrysalis Report – Adrian Gonzales for Cheryl Focht

- Summer Flights moving forward. 12 – 13 Chrysalis Flights and 2 Chrysalis Journeys are scheduled.

ALD Report – Chrissie Smith. ALD Russell Ehrlich resigned. Carol Sessom approved Chrissie Smith to fill term.

- Board approved the amendment to the BYLAWS OF THE SWTX CONFERENCE, Article 6, section 5 and 8 were approved
 - A second Assistant Lay Director shall be added to the Executive Committee as a staggered class. A second Assistant Lay Director shall be added to the Executive Committee as a staggered class.
- Slate of officers presented and accepted by acclamation.
 - LD: Kathy Shaw - Pflugerville
 - ALD: Sharon Garrison – San Antonio
 - ALD: Cheryl Worley - Goliad
 - Treasurer: Jim Pruitt - Devine
 - Secretary: Greg Ashby – Blanco
 - ASD 2 – Rev. Jean Reardon - Brackettville

Registrar's Report - Adrian Gonzales

- 2011 Walk Close Outs, January – March. Cancellations fees added after invoice received. Cancellation fee paid by 4DG
- 2012 Walks. Discussion better distribution of Men's and Women's Walks. Combining of 4DG have presented challenges for the 4DGs.
- 2012 sites and dates are confirmed. Changes need to be made ASAP to Adrian Gonzales, Emmaus Registrar.

Old Business – Kathy Shaw

- Update on Emmaus/Chrysalis lanyard cross – Upper Room will own copyright for the new cross. Mike Kinsey, artisan, for new cross. New cross will be given only to pilgrims and not team members. Adrian Gonzales ordered metal crosses from previous distributor through August Walks.

New Business – Kathy Shaw

- Carlene Alderman, Upper Room Regional rep, has guidelines for hearing impaired on Walks. Greater Austin 4DG has Worship Book and some song in Braille.
- Suggestion made to inform FDG Prayer Vigil Coordinators know if a Walk is cancelled. Adrian notifies the Walk LD and the FDG PV coordinator of Walk cancellation. It is the responsibility of the Walk LD to notify sponsors, pilgrims, and team.
- Kathy Shaw announced the Executive Committee plan to be doing sporadic observations of Walks. The goal of the observations is to improve W/FLT.

Meeting was adjourned at 10:48 AM (Bob Spickelmier/Scott Gresham).

Rev. Barbara Dyke closed with prayer.

Respectfully submitted,

Chrissie Smith,
Secretary