

Board Meeting Minutes
June 2, 2011
Valley Emmaus Fourth Day & Next Step Group

Present: Dave Carpenter, Kyle Stephens, Heather Adair, Margaret Ellison, Rev. Sheldon Johnson, Pam Schwartz, Cindy Robinson, Laurie Micheletti, Dina Wilson, Chris Carey, Rosalie Reast, Jack Scoggins, Rev. Joe Perez

Absent: Rev. Bill Duke (ex), Irene Raulston (ex), Jerry Walzel (ex), Sue Merett (ex), Mary Catherine Edwards (ex), Rev. Danette Howell, Jim Coffman, Dave Wisely

At 6:32 p.m. the meeting was started with a prayer and brief message from Rev. Sheldon Johnson, followed by communion.

New Board Members were introduced and installed. The minutes from May were distributed, read, and approved after Dina made the motion and Margaret seconded it.

Sue Merett, the outgoing Treasurer, was not in attendance. There was no Treasurer's Report.

Dave Wisely, the Lay Director for the upcoming Men's Walk, was not present to give a report. Margaret Ellison, the Lay Director for the Fall Women's Walk, reported the names of the Team Members. The team is short 2 positions and Margaret expressed her desire to have them filled by women from the Mission/McAllen area. Two names of possible candidates were provided by the Board. Team meeting dates have been set, but not locations.

Upper Room Leadership Training for new Board Members will be in Beeville on July 9th. All New Board members and any who have not attended Upper Room Training in the last three years need to attend, therefore, Jerry Walzel has offered to drive a van up and back so that the members have a ride. The board agreed unanimously to pay for the rented van and fuel. Attendees will meet in Harlingen around 5:00 a.m. in order to get there by 8:00. Meals will be provided at the meeting.

All Valley clergy, including those new to the area due to UMC pastoral transitions in June, need to get Clergy Applications turned in to SWTX Conference office so that we have an idea about our clergy pool for walks.

As recommended by the Board, Article 10, Section 2 of the By-Laws was updated, announced at the May Gathering and was ratified following unanimous vote alongside all other bylaw changes. Article 10, Section 2, calls for a quorum of one-half of the members being present to accomplish board business at each meeting.

Heather Adair opened up the meeting to discuss the dates/times of future Board meetings. Following discussion, Kyle Stephens made a motion that the meetings should be held on the 4th Thursday of every month at 6:30 p.m. The motion was seconded by Chris Carey and all approved. Meetings will be held at FBC La Feria as long as the facility remains available for our use. It was also reiterated that three unexcused absences could necessitate removal from the Board, as per Bylaws.

The Southwest Texas Fourth Day Letter of Agreement was passed around to be signed by Board Members, as well as the Fourth Day Group Leadership Roster for submittal to SWTX Conference.

Gatherings for the summer are presently up in the air as to the locations and dates. June 25th and July 9th are possible dates but we don't have locations yet.

Rosalie Reast suggested we have a table set up at the Christian Concerts to sign up possible pilgrims and promote Emmaus.

New Board officers were chosen. Heather Adair remains as the Lay Director. Dave Wisely will be the Asst. LD #1 and Jerry Walzel will be Asst. LD #2. Dina Wilson will be the Secretary. Cindy Robinson will be Asst. Secretary. Rosalie Reast will be Treasurer. Kyle Stephens will be Asst. Treasurer. Margaret Ellison will be Conference Board Representative.

With the change in Treasurer, and addition of an ALD and Assistant Treasurer, the Board issues authorization for the signature card at IBC to be changed. Authorized signors include the CLD, Heather Adair, ACLDs David Wisely and Jerry Walzel, Treasurer Rosalie Reast, and Assistant Treasurer Kyle Stephens, as well as the financial secretary at FUMC Kingsville.

A motion was made to have Margaret appointed to the board for one year only to enable her to fulfill the Conference Board Rep responsibilities. Dave Carpenter seconded the motion and all approved.

According to Bylaws, each Board Member is expected to chair one Committee. The list of committees were provided. Some explanation regarding duties was provided by Heather Adair. After discussion, the following Committee Chair positions were filled: Rosalie Reast - Finance Committee, Chris Carey - Kitchen Committee, Cindy Robinson - Outreach and Missions Committee, Pam Schwartz - Prayer Vigils, Heather and Dina Wilson co-chair the Website, Dina Wilson - Newsletter, Margaret Ellison - Team Selection Committee, Dave Carpenter - Weekend Step-up & Break-down. Due to the late time, it was decided to table further discussion until the next meeting, with available positions sent via eMail. Committees for which chairpersons are needed are: Candlelight/Sponsor's Hour, Community Training, Gatherings/Events, Group Reunions/Follow-up, Literature/Supplies, and Music/Sound.

Joe Perez prayed us out at 10:00 p.m.

Respectfully Submitted,
Margaret Ellison

Addendum to Minutes, July 9, 2011.

As per Board suggestion, the list of available Committees was sent via eMail with a brief description. The following have been filled: Mary Catherine Edwards – Gatherings/Community Events, Sue Merett – Agape Coordinator.

Respectfully Submitted,
Heather Adair